



Palm Beach

Mobile Notary & Fingerprinting
Convenience At Your Fingertips



FLORIDA CARD SCANNING REGISTRATION FORM

Card Scan Conversion Fee of \$50.00 + Live Scan fee (ACHA/FDOH ORI's are \$98.50 & all others are \$89.50 per our website) PLEASE SELECT ONE OF THE BELOW OPTIONS FOR PAYMENT:

- CHECK: Made payable to **THE HENRY-BEY FOUNDATION** .
- DIRECT BILL: _____ (for those sending us 50+ cards per year - account setup required)
(Direct Bill Account Company Name)
- CREDIT CARD: (VISA, MasterCard, American Express)
Card #: _____ Expiration Date: ____/____/____
Name as it appears on card: _____ CVV Code/Security Code _____
I _____ authorize The Henry-Bey Foundation. to charge the above credit card for fingerprint card processing.
- Signature _____ Title _____ Date _____

APPLICANT INFORMATION:

Name: _____ Daytime Phone Number: (____) _____ - _____

Address: _____

Race: _____ Date of Birth: ____/____/____

Gender: _____ Place of Birth: _____

Eye Color: _____ Citizenship: _____

Hair Color: _____ SSN: _____ - _____ - _____ (REQUIRED for AHCA background checks)

Height: _____ ft. _____ in. Email: _____

Weight: _____ lbs.

COMPANY/AGENCY INFORMATION:

What is the ORI#: _____ What is the OCA# _____
*If no ORI# is provided it will delay service (Only if applicable)

School/Facility/Agency Name _____

RELEASE OF BACKGROUND CHECK RESULTS

I hereby certify that I have given PBMNF permission to obtain all criminal history information pertaining to me in the files of the Florida Department of Law Enforcement (FDLE), the Federal Bureau of Investigation (FBI) (if requested), and release that information to the company/agency indicated above. By placing my fingerprint images on the Live scan scanner, I am authorizing FDLE to release criminal history information about me to PBMNF and the company/agency indicated above. I hereby release PBMNF and any and all individuals connected therewith from all liability in connection with the dissemination of such criminal history information.

I understand PBMNF cannot guarantee that my fingerprint images will be deemed readable by FDLE, in which case I may need to be re-fingerprinted. I understand this does NOT constitute a refund due to charges incurred by FDLE immediately after the data is transmitted. PBMNF will assist me with the process to complete this background check if I am rejected a second time.

Mailing Address:

Palm Beach Mobile Notary & Fingerprinting
1645 Palm Beach Lakes Blvd, Suite #1200
West Palm Beach, FL 33401

Applicant Signature: _____

Date: _____